

JOB DESCRIPTION

Director of Development and Construction

Reports to

VP of Development and Construction (Regional)

Department

Development

Job Location

San Jose

JOB DESCRIPTION

Summary/Objective

Responsibilities:

- Maintain liaison with various contractors and vendors in order to manage the day to day activities that impact the delivery of company's critical facilities construction projects
- Ensure that all day to day project responsibilities are met by the contractors and vendors on the project
- Put together Project Plans to include, budget, scheduling, timeline, etc
- Assists with RFPs to Contractors
- Deliver Built to Suit projects with a heavy emphasis on value-engineering
- Drive Company Standards uniformly as it regards to Project Delivery by all project participants on all projects.
- Manage financial aspects of contracts (progress billing, rental equipment, income / expenses) to protect the company's interest and simultaneously maintain good relationship with the client
- Represent the company in project meetings
- Act as key Liaison with managers of all company departments.
- Maintain all logs required to track the progress of the project

Travel Required

- Depending on the location and stage of the project, extensive travel can be occasionally required. Meaning 3 to 4 days per week, every other week



Required Education and Experience

- Experience managing Data Center Construction Projects as an Owner or as a General Contractor
- Minimum of 2-5 years relevant experience in the Data Center Construction Industry.
- Client Facing /Client relationship / Client Management skills
- Must be familiar with the design process of building systems for data center and mission critical projects.
- Solid Construction Project Management experience.
- Effective Communicator – emails, phone and face to face.
- Ability to work independently
- Solid Administration skills
- Computer savvy: MS Project, Excel, AutoCAD a plus

Preferred Education and Experience

- Bachelor's Degree in Construction Engineering or Equivalent
- 5-10 Relevant experience with a GC, Engineering Firm or Owner/Operator of Data Centers

Additional Eligibility Requirements

Work Authorization/Security Clearance Requirements

- Must be authorized to work in the United States
- Must pass enhanced background check

Affirmative Action/EEO statement

STACK provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.